

Meeting of the Board of Governors, B.V.I.E.

Dated - 03/5/12

Meeting no. 50

Place - Bankura Zilla Parishad Guest House.

Members Present

- ① Prof. Nihar Hazra - N. Hazra / 03.05.2012
- ② Prof. Pratip Mukherjee (Adm) 3.5.12
- ③ Prof. ~~Pratip Mukherjee~~ P. B. Saha (Adm) P. B. Saha / 03.05.2012
- ④ Prof. Aloke Roy - A. K. Roy / 03.05.12
- ⑤ Sri Kamanda Kundu - K. Kundu / 03.05.12

Agenda: The Chairman takes the chair.

The Teacher-in-charge Mr. Aloke Kumar Roy places a brief report about overall atmosphere of the institution at the onset of the meeting. He speaks of a problem that has cropped up in respect of the sale of the plantation of the college.

The members decide to take up the matter in the miscellaneous agenda. Thus the meeting begins and the agenda No 1 is taken up for discussion: The Confirmation of the proceedings of the last meeting.

1. The minutes and the resolutions taken up in the last meeting held on dt. 12.01.12 is read over and confirmed unanimously. There was no amendment and correction, so the agenda no 2 is taken for discussion.

2. Progress report of T&D I P-II activities.

The T&D I P-II report is placed in the meeting by the Teacher-in-charge Mr. Aloke Kumar Roy showing its progress so far.

That the detail procurement report for the entire project is successfully submitted to SPFU, West Bengal on 10.04.2012 and its approval is being awaited from NPIU, New Delhi.

That, a cheque for an amount of Rs. 2,00,00,000/- (Rupees Two crores) has been collected from the SPFU, West Bengal on 30.03.2012 and in the same date it is credited in the TEDIP Account of the Bank of India & got cleared and credited to our account on 31.03.12 due to special effort made by the Finance Officer.

A Detailed Training need Analysis (TNA) is also prepared by the TEDIP CELL arranged for the programme headed by Prof. S. Misra (Nodal Officer of the Faculty and Staff Development Committee). The TNA is scheduled to be submitted after the approval of the BOG, BVIF to the designated authority of the SPFU, West Bengal.

The preparation for a list of vendors has been under active process. Accordingly different disciplines have prepared their list.

Identification of weak students of each disciplines have already been made. The parameters of identifying such backwardness have been the record of attendance and through application of class tests. The nodal person, Professor. Asima Mandal (Kar) is scheduled to submit a report shortly which is still being awaited.

An induction meeting for the awareness of TEDIP has already taken place. The members among the faculties and some other staff members were present which took place on 12.04.2012.

3. Building construction for Mechanical, civil and PG course.
- (i) The progress report was submitted by the ASH Registrar. Among all other applicants, Prof. Anjan Mitra was selected as the architect for such constructions and overall planning. He has been the professor of Architectural Engineering in Jadarpur and Bengal Engineering College and has been a consultant of UNDP for heritage conservation.
- (ii) The construction committee in its meeting proposed to construct the building on labour contracts for each of the stages of construction. It was proposed that the committee headed by the Registrar and the SAs along with other members proposed to purchase the materials for construction work and will act as the supplier to the Labour contractors. Accordingly, the quotations were invited. The BOG was of opinion to purchase the production elements directly from the company so as to avoid hidden cost fakery, at the same time to obtain genuine papers from the company for such deal. The Registrar was entrusted to negotiate with SAIL at Durgapur to purchase iron rods from their own vendors.

This meeting of the BOG observes that the construction work is going on satisfactorily, yet it feels incumbent to inquire about the veracity of a few of the materials. The BOG also proposes that the resolutions taken earlier be confirmed to letter and spirit.

- (iii) In this context the BOG notes, that to clear the land where the proposed building would come up.

felling of a number of trees were to be enacted. Accordingly the department of forest with their observation settled a minimum price of Rs 1,10,900/- giving permission to such felling.

(iv) The Registrar published a sale notice. Bidders submitted their papers along with deposit money and the sale proceeded stood at Rs 1,20,000/-. The Teacher-in-charge and the Registrar reported it to the Secretary that a person from the locality was the winner of the auction.

This meeting of the B.O.G. thinks that the instruction given by the Secretary of the B.O.G. to stop the sale proceeds to adjudge the situation and to hang up a notice to this effect was timely. This meeting also is surprised that how the Registrar overlooked the credentials of the persons who took part in the auction have been the close relatives of a college employee.

This meeting also notes that the uproar thereby in the locality may have its origin from the Institute itself. It is also surprising how persons in a large number entered into the premises having a security on the gate that are operated by the Registrar alone.

This meeting of the B.O.G. cautions its entire work force of the Institute not to lend even a mute support to the work force of disorder, at the same time B.O.G. proclaims that it is never anti locals and clears its resolve that the Body is open to any suggestions for the improvement of the Institute as well as of the locality.

4. Placement Status:- The BOB notes with grave concern that the placement position of the college in this year comparing to the earlier is dismal. The BOB finds it from scrutiny that the classes were either was not being held regularly or insipid teaching make the students to keep away from the classes.

The BOB has information to believe that for the past few years mostly the third year students are not attending classes. It has come to know that the bracing up students have not been done. The poor quality of the students, effect the faculty, the BOB believes. Many proposals to that effect have been ignored with some pretext or another and surprisingly in the name of the students. The BOB is told by the Teacher-in-charge that the students are unwilling to undergo any training.

The BOB notes that the students to some have become the decision makers, while the fact runs that they cannot even grab a single post in a local industry with salary as pittance. It is all the more unacceptable that in such a situation the proposal of the IBM has been ignored and not even circulated.

The BOB feels despite having a number of officers in the last few years nobody neither the principal nor the Teacher-in-charge at the time took cudgels to address the TC's. They never checked their itinerary. It is being a very sordid affair, the BOB feels it incumbent that it would be responsible here in after not only in teaching but in other areas, particularly in placements and shall act according to the service rules.

allaneous: - ① appointment of consultancy: at the onset of the meeting the Secretary reminds the members that the World Bank grant was available due to induction of a consultancy firm of Mr. Soumitra Chatterjee, i.e., M/S The Centre for Personal Transformation of 27 A, Gariahat Road (South) Kolkata - 700031 as well as a group of dedicated teachers and non-teaching staff. Giving due recognition to their diligence, the Secretary, the Chairman & other members of the liaison committee of the grant decided to induct once again the consultancy firm of Mr. Soumitra Chatterjee, M/S The Centre for Personal Transformation with a package of 3 years, the consultancy fees is being Rs. 18,00,000/- (Rupees Eighteen Lakhs) plus Service Tax. Accordingly an agreement has been entered into with the firm on 10.04.12. The firm will be responsible for successful completion of the implementation of TEP-11 project and to prepare its timely report when will be necessary conforming to the time frame as will be needed for by the SPFU and/or NPIU. The members of the Board of Governors appreciated the action taken by the Secretary and the Chairman and approved the agreement with M/S The Centre for Personal Transformation.

1. Resolution: - This meeting of the BOG, considering the above factors unanimously approves the actions taken by the Secretary

(a) Approval of appointment of the architect Mr. Anjan Mitra, The Director of the Appropriate Alternative, 8 Central Road, Jadavpur, Kolkata - 700032 for the proposed building for Mechanical, civil and post graduate course.

(b) Approval of appointment of the firm of Mr. Sumit Mukherjee, i.e., M/S The Centre for Personal Transformation of 27 A, Gariahat Road (South), Kolkata - 700031. And his fees being with his terms and conditions being Rs. 18,00,000/-

(c) Approval of the resolutions taken in the Building Sub-Committee.

2. This meeting of the BOG approves the proposal and resolves that the reclamation of the pond of the college lying in the possession of the Institute including its development of the banks over which the permanent approach road is on planning be taken up immediately. The BOG in respect of this project approves initially an expenditure of Rs. 2,00,000/- (Rupees Two Lakhs only). The exploration of the fund and its particular head be entrusted to the finance department.

3. This meeting of the B.O.G. taking into considerations of all past experience that took place in the Institute in respect of expenditure on the face of the finance section of the Institute, that has an apparent slide into the present. At the same time the World Bank wanted and experienced qualified finance officer to manage the financial activities of the TEBIP-11 project and to get audited the accounts by World Bank nominated auditor. Accordingly the Secretary reports that he has given an appointment to Sri Dilip Kr. Das as finance officer on consolidated pay after interview by the Selection Committee against his application. Resolved that Mr. Dilip Kr. Das will enjoy the consolidated pay of Rs. 30,000 (Rupees Thirty Thousand) only per month.
4. The members feel that at the present context it is necessary to settle the TA and DA amount of different categories of employees conforming rational. The Teacher-in-Charge, The ASSTH, Registrar and the Finance Officer be given responsibility to frame such rules at the earliest.
5. This meeting endorses the initiative of the Registrar toward the completion of the Fire Safety Certificate. Resolved that he be requested to complete the other requirements of the Fire Safety norms at his earliest.
6. As desired by the Apex Body of this Institute, Bankura University it has become incumbent upon the B.O.G. to come in for an Internal Audit Committee which was proposed and resolved at the meeting with the following incumbents. The Secretary (conv. seat), The Teacher-in-Charge, The ASSTH, Registrar and the Accountant and the Ex-Secretary, Dr. Himansu Ghosh.
- The report of the committee will go through the observation of the audit reports of different years and backlogs of expenditures not accounted for, the way the finances were managed with proof of bills and vouchers, the accounts of the purchase committee matching with the Read Stock and Inventories of the Institute, the accruals of the property of the Institute including land and its present status. It is resolved that the committee be formed immediately and within a short span of time the report be submitted to the Secretary, BU.

7. This board report, it has become incumbent upon the Secretary, BUIT not to clear any bill(s) without the prior sanction of the Finance Officer under his seal and signature.

The members take up the agenda listed a priority of the TCS-ion ERP Services. The BOG notes that a team from TCS (DATA consultancy) of Kolkata visited our Institute on 26th Feb, 2012 and brief about their profile on ion application developed functional software. In this application, as a part of the Information Technology on cloud base service will be hosted managed and run at TCS data centers where we can access our applications through network connection. This application will be continuously updated by TCS to address the changing technology and market needs under licensing condition. The TCS-ion application will help our Institute to maintain the centre activities online and the management will be able to have the updated information and proper control therein. Subsequently, TCS demonstrated their Leave applications in presence of HODs, Teachers, ATPO, Students, Registrar, Finance Officers, the Secretary & the Chairman. The people who attended the demonstration have been approaching the management for implementation of TCS-ion application at our Institute. Faculties and Officers being very much impressed for it introduced it will bring over all transparency in all the functioning of the Institute.

Initial offer from TCS was Rs 160/- per user per month and two months Enablement fees plus applicable taxes for an agreement of 3 years contract. With the present leave of users monthly cost comes to Rs 1,50,00/- per month. After negotiation, M/S TATA consultancy Services Ltd. has agreed a fixed amount of Rs 1,00,00/- per month and two months Enablement Fees plus taxes accordingly, we discussed the issue with the members of the Board of Governors and decided as under:- It is resolved that on the context given, above, that the TCS-ion ERP Services be introduced for a period of 3 years for which Secretary will entered into a contract with the TATA consultancy Services.

8. The members take up the agenda of a resignation letter. The Secretary, places before the BOG a resignation letter of Sri Jagabandhu Mandal, Registrar, BUIE on health ground and requested to give it an immediate effect.

Considering his points for resignation from the capacity of the Registrar BUIE, this meeting of the BOG, with heavy heart resolved to relieve him from the post accepting his resignation on and from the 25th May, 2012.

It is also resolved that until the post of the Registrar is filled in, the Finance Officer, Mr. D.K. Das be given charge to oversee the function of the Registrar above his normal duties as finance officer.

The meeting considering the financial constraint to run the Institute along with a lot of expenditure in the construction of Civil & Mechanical buildings

It is unanimously resolved that a maximum level of Loan amounting to Rs. 5.5 Crores for the construction of Civil & Mechanical Building, Mechanical workshop, forging shop etc. from any bank for which immediately approach the bankers. The Finance Officer is given the responsibility to enquire with the manager of the Bank to fix the amount being available along with the rate of interest per annum.

10. The Secretary reports that the sale proceeds of the fire wood trees of the Institute having had the approval of the Forest Deptt. was brought to a tendering with proper process. However due to a technical criteria, the person who was in the NO 1 position in the auction was cancelled and in lieu of him, the second highest bidder was proposed to be given the possession of the trees as he on his own gave an extra amount of Rs. 8,500/- above the cancelled first bidder.

This meeting approves the action of the Secretary and resolved that 2nd bidder as he is qualified for bidding, be given the possession of the trees and Work order for felling be issued.

11. Consequent upon the resignation of Sri Jagabandhu Mandal, Registrar. It proposed to change the name of the officials operating Bank accounts. Accordingly it is unanimously resolved that all the Bank accounts (Fixed Deposits, Savings, Current Accounts) in the State Bank of India, Bank of India, Central Bank of India & Bankura District Central Co-operative Bank will be jointly operated by Prof. Pratip Mukherjee, Secretary, Board of Governors with Sri Dilip Kumar Das, Finance Officer of Bankura Umayani Institute of Engineering. In the absence of Sri Dilip Kumar Das, the Bank account will be jointly operated by Prof. Pratip Mukherjee, Secretary, Board of Governors with Sri Alok Roy, Teacher-in-charge of Bankura Umayani Institute of Engineering.

The meeting ends with vote of thanks to the Chair.

N. S. Sin

Chairman, B.O.G.

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Adhikari 03.05.2012

Secretary, B.O.G.